**Application form for the CCP Synergy programme 2024**

**1. Information on the 1st applicant organisation**

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| --- | --- | --- |
| Name of organisation |  |  |
| Short description of organisation (founding year, fields of activities, structure, staff, partners, funding), *max. 800 characters* |
| Legal form / official registration[[1]](#footnote-2) |  |  |
| Address | Street  |  |  |
| Town and postal code |  |  |
| Country  |  |  |
| Person authorised to represent the applicant organisation in legal matters(1st signatory) | First name |  |  |
| Surname |  |  |
| Position |  |  |
| Email  |  |  |
| Telephone  |  |  |
| Person in charge of the planned exchange | First name |  |
| Surname |  |
| Position |  |
| Address |  |
| Email  |  |  |
| Telephone  |  |  |

**2. Information on the 2nd applicant organisation**

|  |  |  |
| --- | --- | --- |
| Name of organisation |  |  |
| Short description of organisation (founding year, fields of activities, structure, staff, partners, funding), *max. 800 characters* |
| Legal form / official registration |  |  |
| Address | Street  |  |  |
| Town and postal code |  |  |
| Country  |  |  |
| Person authorised to represent the applicant organisation in legal matters(2nd signatory) | First name |  |  |
| Surname |  |  |
| Position |  |  |
| Email  |  |  |
| Telephone  |  |  |
| Person in charge of the planned exchange | First name |  |
| Surname |  |
| Position |  |
| Address |  |
| Email |  |  |
| Telephone  |  |  |

**3. Information about the planned collaboration in the CCP Synergy programme**

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| *3.1 Please specify which kind of collaboration you are planning to implement:*[ ]  *Online activity*[ ]  *Hybrid activity (online meetings and visits on site)*[ ]  *Visits on site* |

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| 3.2 Please give a short description of your planned collaboration. (max. 1500 characters).  |
| 3.3 Please give an overview of the specific activities you are planning to carry out (e.g. (online) meetings, visits, events, etc.) by providing a timetable and, in doing so, giving short descriptions of the planned activities. (max. 1500 characters)  |
| 3.4 Please describe possible challenges that might occur during your collaboration, especially due to unforeseen events or unexpected circumstances and, if possible, provide a back-up plan that allows you to continue with your collaboration. (max. 1500 characters)  |
| 3.5 Please describe the objectives, output and outcome you would like to achieve through your collaboration. (max. 1000 characters)  |
| 3.6 Please describe the long-term impact you are hoping to achieve through your collaboration. (max. 1000 characters)  |

Measures that form part of this application and its implementation, which is to be financed through the funds granted, shall not be financed by any other party. The concept shall also not be submitted for financing elsewhere. The financing of the submitted joint initiative cannot be carried out using other financial means.

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| Place and Date Name of 1st signatory Signature and Stamp |
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| Place and Date Name of 2nd signatory Signature and Stamp |

*Please upload this application form along with a copy of your official entry in the association or company register and the calculation of costs, signed and stamped by both applicant organisations, as digital copies* [**on the application portal**](https://ifa-portal.rexx-recruitment.com/CCP-Synergy-Tandems-2023-eng-j723.html)*.*

1. Please note that we need you to submit a copy of your official entry in the association or company register. [↑](#footnote-ref-2)